**Weston Solutions, Inc.**

**Subcontractor Qualification Questionnaire (Page 1 of 2)**

Weston Solutions, Inc. will use this document as part of its subcontractor qualification and rating process. By completing and submitting this Questionnaire, preparer represents the information provided herein is complete and accurate as of the date of this submission.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SECTION A: Company Profile** | | | | | | | | | | | | | | | | |
| Company Name | | | | | | | | Year Established | | | | | #Yrs w/ Present Co. Name | | | |
| Street Address (Headquarters) | | | | | | | | Former Co. Name (if any) | | | | | | | | |
| City | | | | State | | | Zip Code | SAM.gov Registered?   Yes  No | | | UEI Number | | | | CAGE Code | |
| Country | | | | | | | | Primary NAICS Code | | | Other NAICS code(s) | | | | | |
| **Contact Information** | | | | | | | | **Primary Business Activity(s)**   Laboratory Services  Construction/GC  Consulting  Engineering  Environmental Field Services  Trade Contractors | | | | | | **Company Type/Ownership**  Choose One:  Corporation   Partnership  Sole Proprietorship  Other  ------------------------------------  Choose One:  Publicly Held  Privately Held | | |
| Name | | | | | | | |
| Telephone | |  | | | | | |
| E-Mail Address | | | | | | | |
| WWW Internet Web Address | | | | | | | |
| **List Service(s) Provided**: | | | | | | | | | | | | | | | | |
| **Business Classification (based on Primary NAICS Code)** | | | | | | | | | | | | | | | | |
| Large Business  Non Profit/Educational  Small Business | | | | | Small Business Subsets (if applicable):  Small Disadvantaged  Woman-Owned  HUB Zone (SBA Cert.)   Veteran-Owned  8(a) Cert Exp. Date: | | | | | | | Disabled Veteran  Native American  Native Hawaiian  ANC/HNO/Tribal Owned | | | | |
| **SECTION B: Security Requirements** | | | | | | | | | | | | | | | | |
| Does the Company have existing procedures for handling:   * Confidential business information and proprietary data?  Yes  No * Classified contracts and information as required by DFARS 204.4?  Yes  No * Covered Defense Information (CDI) as required by DFARS 252.204-7012?  Yes  No | | | | | | | | | | | | | | | | |
| **SECTION C: Health and Safety** | | | | | | | | | | | | | | | | |
| Does your company have a written Health and Safety (H&S) Program Manual?  Yes  No | | | | | | | | | | | | | | | | |
| **Experience Modification Rate (EMR)**  Does your firm have an EMR?  Yes  No (*applicable to firms whose workers’ comp premium is ≥$10,000 and have been in business ≥ 2 years).*  *If yes, list your firm’s EMR for most recent 3 years:* | | | | | | | | | **OSHA Recordable Incident Rate**  Is your firm subject to OSHA record keeping because of size (>10 employees) or industry type?  Yes  No  If yes, list your firm’s OSHA Recordable Incident Rate for most recent 3 years: | | | | | | | |
|  | Year  20  20  20 | | Rate | | |  | | |  | Year  20  20  20 | | | Rate | | |  |
| Within the last five years, has your firm been in any of the following circumstances  Yes  No  If yes, check appropriate block(s) below:  Had either a state or the federal Occupational Safety and Health Administration (OSHA) cite serious violations and  assess penalties against your firm? If yes, # of instances:  Had either a state or the federal Environmental Protection Agency (EPA) issue a Notice of Violation (NoV) and/or  assess penalties against your firm? If yes, # of instances:  Had a period when your firm had employees without workers’ compensation insurance or state approved self-  insurance?  Experienced a work-related fatality or an accident that resulted in the hospitalization of ≥ 4 or more employees?  If yes to any of the above, provide explanation | | | | | | | | | | | | | | | | |

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**Subcontractor Qualification Questionnaire (Page 2 of 2)**

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| **SECTION D: Financial/Legal** | | | | | |
| Is your firm listed in Dun & Bradstreet? (D&B)  Yes  No  If yes, list your firm’s current D&B financial ratings. | | Year  20 | | Rating |  |
| Within the last five years, has your firm been in any of the following circumstances  Yes  No  If yes, check appropriate block(s) below.  Filed for bankruptcy under any of the bankruptcy codes?  Had a business license or certification suspended?  Been suspended, debarred, disqualified, or otherwise prevented from bidding on, or completing any government agency  or public works project?  Had a client process a court filing or submit for arbitration a claim against your firm concerning your work on a project?  If yes, # of Instances:  Been terminated for cause by a client concerning work on a project? If yes, # of instances:  Had a surety make payments on your firm’s behalf to satisfy a claim made against a performance or payment  bond issued on your firm’s behalf in connection with a construction project, either private or public?  If yes, # of instances:  Had an insurance carrier, for any form of insurance, cancel or deny any form of insurance or refuse to renew an  insurance policy for your firm? If yes, # of times and when:  If yes to any of the above, please provide explanation       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Does your firm have an approved Accounting System, as granted by either an agency of the US Government (e.g., DCAA) or any state government?  Yes  No  If “Yes” to the above question, please specify which agency. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **SECTION E: Quality** | | | | | |
| **Quality**  Does your company have a Quality policy?  Yes  No  Does your company complete quality checks on project performance?  Yes  No  Does your company perform employee evaluations on job performance?  Yes  No | | | | | |
| **SECTION F: Sustainability** | | | | | |
| **Sustainability**  Does your company have a formal sustainability program, or a program with explicit goals to go beyond regulatory requirements for environmental compliance?  Yes  No | | | | | |
| **SECTION G: Ethics** | | | | | |
| **Ethics and Compliance**  Does your company have a written code of conduct for its employees?  Yes  No  Does your company have a procedure on accepting gifts, favors, entertainment, and payment?  Yes  No  Does your company have a procedure on timekeeping and expense reporting?  Yes  No | | | | | |
| **SECTION H: References** | | | | | |
| Provide references for 3 major clients for projects performed in the most recent 3 years. | | | | | |
| **Project # 1**  Client Name:  POC Name:  Phone#:  Prior Weston Experience?  Yes  No | **Project # 2**  Client Name:  POC Name:  Phone#: | | **Project # 3**  Client Name:  POC Name:  Phone#: | | |
| **Weston Solutions, Inc. will use this document as part of its subcontractor qualification and rating process. By submitting this form, signer (sender) represents the information provided is complete and accurate as of the date of this submission.**  **Authorized Company Representative**         Please Print Name Title Date  **Return Completed Form to:** [**SupplyChain.Admin@westonsolutions.com**](mailto:SupplyChain.Admin@westonsolutions.com) | | | | | |